

**FIRE CAPTAIN
STUDY GUIDE**

A written examination for the class of **FIRE CAPTAIN** will consist of approximately 116 multiple-choice questions. The examination will test your knowledge in the following subject areas:

SUBJECT AREA/KNOWLEDGE	APPROXIMATE % OF EXAM
<p>FIREFIGHTING/FIREGROUND OPERATIONS</p> <p>Knowledge of fire service emergency scene procedures sufficient to direct, supervise, and perform the functions of fire fighting, emergency medical services, and hazardous materials incidents including size-up, search and rescue, forcible entry, ventilation, extinguishment, salvage, and overhaul.</p>	58.6%
<p>FIRE INVESTIGATION</p> <p>Knowledge of investigation procedures sufficient to identify, protect, and preserve the evidence of arson.</p>	5.2%
<p>ORGANIZATION/MANAGEMENT/PUBLIC RELATIONS</p> <p>Knowledge of the principles of effective fire service management including observing and evaluating shift operations, and fostering a positive image of the department through direct contact with the public.</p>	8.6%
<p>RECORDS/REPORTS</p> <p>Knowledge of effective records practices including the preparation and completion of required company records and reports.</p>	5.2%
<p>SUPERVISION</p> <p>Knowledge of the practices and techniques used in effective supervision in order to organize, direct, assist, and evaluate the work of subordinates.</p>	13.8%
<p>MANAGEMENT OF EQUIPMENT AND SUPPLIES</p> <p>Knowledge of the management and maintenance of departmental apparatus and equipment.</p>	8.6%

REFERENCE LIST

While the entire list of reference material will be useful to you in your preparation for the upcoming examination, the **majority** of test questions are sourced from those references listed under the Primary List.

PRIMARY REFERENCE MATERIAL

INTERNATIONAL FIRE SERVICE TRAINING ASSOCIATION (IFSTA)/ FIRE PROTECTION PUBLICATIONS (Training Manuals):

Essentials of Firefighting, 4th ed., 1998.
Fire and Emergency Services Company Officer, 4th ed., 2007.
Introduction to Fire Origin and Cause, 3rd ed., 2005.
Respiratory Protection for Fire and Emergency Services, 1st ed., 2002.
Fireground Support Operations, 1st ed., 2002.
(Fire) Hose Practices, 8th ed., 2004.
Pumping Apparatus Driver/Operator Handbook, 2nd ed., 2006.

OTHER RECOMMENDED PUBLICATIONS:

EFFECTIVE SUPERVISORY PRACTICES, International City Management Association (ICMA), 1120 G Street, N.W., Washington, D.C. 20005, 4th ed., 2005.

NOTE: Obtain through LSU Firemen Training Program or IFSTA Fire Protection Publications.

SECONDARY REFERENCE MATERIAL

NATIONAL FIRE PROTECTION ASSOCIATION (NFPA) PUBLICATIONS AND STANDARDS:

FIRE COMMAND, Brunacini, Alan V., NFPA, 2nd ed., 2002.

OTHER RECOMMENDED PUBLICATIONS:

KIRK'S FIRE INVESTIGATION, Brady, A Prentice-Hall Division, Englewood Cliffs, New Jersey, 07632, 6th ed., 2007.

The local civil service board should make this study guide available to all applicants in whatever manner the board deems appropriate.

While there are no provisions requiring this office to provide study guides for any competitive or promotional examinations, such material will be provided as a service to assist applicants in preparing for an examination. The State Examiner's office has no control whatsoever over the local availability of reference material (mentioned in the study guides), nor do we feel constrained to limit examination questions to only that material which is available locally. Examination content, weighting of subject areas, and length of examination, may vary with each administration of an examination to reflect any updated job analysis information. Percentages and numerical estimations are provided as approximations.