

**POLICE OFFICER FIRST CLASS  
STUDY GUIDE**

A written examination for the class of POLICE OFFICER FIRST CLASS will consist of **104** multiple-choice questions.

The examination will test your knowledge in the following subject areas:

| <b>SUBJECT AREA/KNOWLEDGE</b>   | <b>% OF EXAM</b> |
|---|------------------|
| <b>PATROL AND GENERAL POLICE KNOWLEDGE</b><br>Knowledge of general patrol practices and procedures including methods of patrol, defensive tactics, responding to crimes in progress, field interviews, arrest procedures, the use of firearms, vehicle stop tactics, and laws governing these procedures.                     | <b>10.0%</b>     |
| <b>TRAFFIC AND ACCIDENT INVESTIGATION PRODEDURES</b><br>Knowledge of accepted procedures for traffic control and traffic accident investigations, including enforcement of all applicable motor vehicle laws.   | <b>11.0%</b>     |
| <b>UNIFORM ACCIDENT REPORT FORM</b><br>Knowledge of procedures for completing standard report forms, such as the Uniform Traffic Accident Report, which require that data be entered into appropriate blanks, boxes, or diagrams, and which have been designed to elicit information necessary for the initial investigation. | <b>10.0%</b>     |
| <b>FIRST AID</b><br>Knowledge of procedures for providing emergency medical care by examining ill or injured persons and giving stabilizing treatment until appropriate medical personnel arrive, in order to prevent worsening of condition or loss of life.   | <b>6.0%</b>      |
| <b>FIREARMS</b> Knowledge of accepted procedures for the use of firearms and laws governing these procedures.   | <b>9.0%</b>      |
| <b>CRIMINAL LAW</b><br>Knowledge of city ordinances, criminal law, and departmental rules and regulations.  | <b>10.0%</b>     |
| <b>ARREST</b><br>Knowledge of general practices for arresting suspect, with or without an arrest warrant, by stating specific charges and advising suspect of Miranda rights; handcuffs suspect, and conducts appropriate search for weapons or contraband.   | <b>10.0%</b>     |
| <b>INVESTIGATION PROCEDURES</b><br>Knowledge of accepted procedures for investigating crimes against persons or property, including identifying elements which constitute the various crimes; identification, collection, and preservation of evidence; interview and interrogation; and applicable laws.                     | <b>17.0%</b>     |

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| <b>COURT TESTIMONY</b><br>Knowledge of accepted procedures for preparing for court testimony, reviewing the laws of evidence and all information relevant to the case; testifiing in court to facilitate a proper disposition of the case. | <b>6.0%</b>  |
| <b>RULES OF EVIDENCE</b><br>Knowledge of the accepted practices for the identification, collection, and preservation of evidence.  | <b>11.0%</b> |

**REFERENCE MATERIAL**

While the entire list of reference materials will be useful to you in your preparation for the upcoming examination, the **majority** of test questions are sourced from these references listed below.

**O’HARA’S FUNDAMENTALS OF CRIMINAL INVESTIGATION**, Woods, DeVere D., Charles C. Thomas Publisher (Bannerstone House), 2600 South First Street, Springfield, IL 62794-9265, 8th ed., 2013.

**WEST’S LOUISIANA STATUTORY CRIMINAL LAW AND PROCEDURE 2015**, Constitution of the State of Louisiana, West Publishing Company, 2015, pages 1-6.

**MANUAL FOR USE OF THE UNIFORM ACCIDENT REPORT FORM**, Prepared by: LA Department of Public Safety and Corrections, For: LA Highway Safety Commission, P. O. Box 66336, Baton Rouge, LA 70896, January 2002.

**STREET SURVIVAL/Tactics For Armed Encounters**, Adams, Ronald J., et. al., Calibre Press, Inc., 666 Dundee Rd., Suite 1607, Northbrook, IL 60062, 1980, 1st ed., (Fifth Printing/May 1982).

**AMERICAN RED CROSS EMERGENCY RESPONSE**, Prepared by: American National Red Cross, Published by: The Banta Co., Staywell, 263 Summer Street, Boston, MA., 02210, 2001.

The local civil service board should make this study guide available to all applicants in whatever manner the board deems appropriate.

While there are no provisions requiring this office to provide study guides for any competitive or promotional examinations, this study guide has been provided as a service to assist applicants in preparing for an examination. The State Examiner's Office has no control over the local availability of reference material nor do we feel constrained to limit examination questions to only that material which is available locally.