

**FIRE CAPTAIN
STUDY GUIDE**

A written examination for the class of **FIRE CAPTAIN** will consist of **116** multiple-choice questions.

The examination will test your knowledge in the following subject areas:

SUBJECT AREA/KNOWLEDGE	% OF EXAM
FIREFIGHTING/FIREGROUND OPERATIONS Knowledge of fire service emergency scene procedures sufficient to direct, supervise, and perform the functions of fire fighting, emergency medical services, and hazardous materials incidents including size-up, search and rescue, forcible entry, ventilation, extinguishment, salvage, and overhaul.	58.6%
FIRE INVESTIGATION Knowledge of investigation procedures sufficient to identify, protect, and preserve the evidence of arson.	5.2%
ORGANIZATION/MANAGEMENT/PUBLIC RELATIONS Knowledge of the principles of effective fire service management including observing and evaluating shift operations, and fostering a positive image of the department through direct contact with the public.	8.6%
RECORDS/REPORTS Knowledge of effective records practices including the preparation and completion of required company records and reports.	5.2%
SUPERVISION Knowledge of the practices and techniques used in effective supervision in order to organize, direct, assist, and evaluate the work of subordinates.	13.8%
MANAGEMENT OF EQUIPMENT AND SUPPLIES Knowledge of the management and maintenance of departmental apparatus and equipment.	8.6%

REFERENCE MATERIAL

While the entire list of reference materials will be useful to you in your preparation for the upcoming examination, the **majority** of test questions are sourced from these references listed below.

ESSENTIALS OF FIREFIGHTING, IFSTA, Fire Protection Publications, Oklahoma State University, Stillwater, Oklahoma, 6th ed., 2013.

EFFECTIVE SUPERVISORY PRACTICES, International City Management Association (ICMA), 777 North Capitol St., Suite 500, Washington, D. C. 20002, 5rd ed., 2013.

FIRE AND EMERGENCY SERVICES COMPANY OFFICER, IFSTA, Fire Protection Publications, Oklahoma State University, Stillwater, Oklahoma, 5TH ed. , 2014.

PUMPING APPARATUS DRIVER/OPERATOR, IFSTA, Fire Protection Publications, Oklahoma State University, Stillwater Oklahoma, 2nd ed., 2006.

INTRODUCTION TO FIRE ORIGIN AND CAUSE, IFSTA, Fire Protection Publications, Oklahoma State University, Stillwater, Oklahoma, 4th ed., 2013.

RESPIRATORY PROTECTION FOR FIRE AND EMERGENCY SERVICES, IFSTA, Fire Protection Publications, Oklahoma State University, Stillwater, Oklahoma, 1ST ed., 2002.

FIREGROUND SUPPORT OPERATIONS, IFSTA, Fire Protection Publications, Oklahoma State University, Stillwater, Oklahoma, 1ST ed., 2002.

The local civil service board should make this study guide available to all applicants in whatever manner the board deems appropriate.

While there are no provisions requiring this office to provide study guides for any competitive or promotional examinations, this study guide has been provided as a service to assist applicants in preparing for an examination. The State Examiner's Office has no control over the local availability of reference material nor do we feel constrained to limit examination questions to only that material which is available locally.