

**FIRE LIEUTENANT
STUDY GUIDE**

A written examination for the class of **FIRE LIEUTENANT** to be administered in **ST. GEORGE FPD** on **APRIL 19, 2018**, will consist of **100** multiple-choice questions.

The examination will test your knowledge in the following subject areas:

SUBJECT AREA/KNOWLEDGE	% OF EXAM
<p>FIREFIGHTING/FIREGROUND OPERATION Knowledge of fireground procedures sufficient to direct emergency scene operations, train and supervise subordinate employees at the scene of an emergency in the following areas: performing size-up; directing rescue, forcible entry, ventilation, nozzle and hose handling, protection of exposures, fire extinguishment, pump operations, use of sprinkler and standpipe systems, use of water supplies, salvage, overhaul, first aid, CPR, and emergency medical services; acting as part of the fire attack team; overseeing safety procedures; hazardous materials; and maintaining fireground communications.</p>	37.0%
<p>FIRE PREVENTION AND INVESTIGATION Knowledge of fire prevention procedures sufficient to enforce codes, to perform or direct fire inspections, to collect information for pre-fire planning; and knowledge of fire investigation procedures sufficient to recognize, secure, collect, and label evidence of arson; to assist arson investigation personnel; and to testify in court.</p>	18.0%
<p>RECORDS AND REPORTS Knowledge of effective records and report preparation procedures, including the compilation, analysis, and organization of data into an effective written format for reports.</p>	9.0%
<p>MANAGING EQUIPMENT/PROPERTY/SUPPLIES Knowledge of the management and maintenance of equipment, property and supplies, including verifying that equipment is tested and meets applicable standards.</p>	9.0%
<p>SUPERVISION Knowledge of the practices and techniques used in effective supervision in order to plan, organize, direct, and evaluate the work of subordinates; to resolve conflicts; and to maintain discipline.</p>	27.0%

REFERENCE MATERIAL

While the entire list of reference materials will be useful to you in your preparation for the upcoming examination, the **majority** of test questions are sourced from these references listed below.

EFFECTIVE SUPERVISORY PRACTICES, International City Management Association (ICMA), 777 North Capitol St., Suite 500, Washington, D. C. 20002, 5rd ed., 2013.

ESSENTIALS OF FIREFIGHTING, IFSTA, Fire Protection Publications, Oklahoma State University, Stillwater, Oklahoma, 6th ed., 2013.

KIRK'S FIRE INVESTIGATION, DeHann, John D., Fire Sciences Division, Brady, A Prentice-Hall Division, Upper Saddle River, New Jersey, 07458, 7th ed., 2012.

NOTE: Available through LSU Fireman Training Program, or IFSTA Fire Protection Publications as well as online book stores.

PUMPING APPARATUS DRIVER/OPERATOR, IFSTA, Fire Protection Publications, Oklahoma State University, Stillwater Oklahoma, 2nd ed., 2006.

(FIRE) HOSE PRACTICES, IFSTA, Fire Protection Publications, Oklahoma State University, Stillwater, Oklahoma, 8th ed., 2004.

FIRE SERVICE FIRST RESPONDER, IFSTA, Fire Protection Publications, Oklahoma State University, Stillwater, Oklahoma, Brady/Prentice Hall Health, Upper Saddle River, NJ 07458, 2000.

BUSINESS COMMUNICATION, Ruch, William V. and Crawford, Maurice L., Macmillan Publishing Co., 866 Third Avenue, New York, N.Y. 10022, 1991.

The local civil service board should make this study guide available to all applicants in whatever manner the board deems appropriate.

While there are no provisions requiring this office to provide study guides for any competitive or promotional examinations, this study guide has been provided as a service to assist applicants in preparing for an examination. The State Examiner's Office has no control over the local availability of reference material nor do we feel constrained to limit examination questions to only that material which is available locally. Examination content, weighting of subject areas, and length of examination may vary with each administration of an examination to reflect any updated job analysis information.