

## **FIRE CAPTAIN**

(Promotional Class)

### **GENERAL STATEMENT OF DUTIES**

Direct activities of a fire company, perform fire prevention work, train and drill other employees in standardized methods of fire fighting use of equipment, fire prevention, and first aid, and related work as required;

### **DISTINGUISHING FEATURES OF THE CLASS**

Employees of this class perform generally all phases of work attached to the class, provided, however, any or more of the phases or general duties may be assigned for specialized performance to any of the various employees of the class. Each phase of work carries with it its own individual responsibilities and personal hazards. The work involves both supervisory and non-supervisory duties and is performed under the general supervision of a superior officer. The work also involves the driving of departmental vehicles under emergency conditions, or as otherwise authorized. This Class ranks immediately below that of DISTRICT FIRE CHIEF.

### **EXAMPLES OF WORK**

(Illustrative Only)

Respond to all fire alarms, and emergency calls, within assigned district, select route for driver to follow the scene of fire, size up fire and direct appropriate action to be taken;

Direct and assist in work of subordinates at scene of fire, and at station, unless command is assumed by a superior;

Inspect property at scene to prevent re-ignition;

Inspect apparatus and equipment, grounds, and station to insure proper order and condition and that fire apparatus is at all times ready for instant use;

Perform minor clerical work, such as making reports on fires, personnel, activities of company, and the preparation of requisitions for supplies, etc.

Inspect public buildings, business houses, hospitals, schools and places of public gatherings under the special direction of the Chief for the purpose of detecting fire hazards or conditions which are otherwise hazardous to life or property; make fire prevention talks to school children and other civilian groups as directed;

Train and drill company employees;

Perform alarm operator and dispatch duties when assigned.

**QUALIFICATION REQUIREMENTS**

Unless otherwise specified, all requirements listed below must be met by the filing deadline for application for admission to the examination.

Must meet all requirements of the Municipal Fire and Police Civil Service Law, including being a citizen of the United States, and of legal age.

After offer of promotion, but before beginning work in this class, must pass a medical examination, the selection and administration of which shall be authorized by the Appointing Authority, designed to demonstrate good health and physical fitness sufficient to perform the essential duties of the position, with or without accommodation.

Must possess a valid driver's license.

Must be a regular and permanent employee in the class of Fire Driver immediately preceding closing date for application to the board.

BC	06-05-51
Rev	06-16-75
	07-21-76
	08-18-88
	09-29-93
	11-09-94
	11-04-04
	08-22-07
	03-21-12